



Nazarene Youth Conference
Missouri District
Adult Leader
Information Packet

An information packet to help local Missouri District churches
plan and register for NYC 2023

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Missouri NYC 2019 Leadership:

Richard Stout

Missouri DISTRICT NYI President

EMAIL: pastorrichard@hotmail.com CELL: 863-307-6782

Tentative Missouri District NYC Schedule:

Due to the timeline of the event, not all details are fully developed. In an effort to get information to you as early as possible, please allow for some variances.

Schedule:

Tuesday July 4	Load onto charter buses and leave for Tampa
Wednesday July 5	Arrive in Tampa, Register, Regional Field Event
Thursday July 6	NYC
Friday July 7	NYC
Saturday July 8	NYC
Sunday July 9	NYC ends, possible excursion trip
Monday July 10	Load onto charter buses and leave for Missouri

Depending on driving time we will arrive back the evening of the 10th or very early in the morning of the 11th

Travel Notes:

The plan is for everyone to meet at a church (church TBD) in Saint Louis and have everyone load onto charter buses from there. Departure times are unknown at this time but will be shared once we receive final registration confirmation from everyone.

Students will need to be prepared to cover dinner for themselves on the day we depart from Missouri. The rest of the meals will be covered through the cost of the trip

We will be traveling straight through to Tampa and will not be stopping. Plan on sleeping on the bus as it drives through overnight.

Costs and Payment Schedule:

Cost: \$1,650.00 per person

Deadlines, prices and regulations are for Students and Adults.

The following deadlines for payments must be met:

\$450.00 Initial Deposit - paid in full and postmarked by October 1st 2022

\$400.00 Payment #2 - paid in full and postmarked by December 2nd 2023

\$400.00 Payment #3 - paid in full and postmarked by February 3rd 2023

\$400.00 Payment #4 - paid in full and postmarked by April 7th 2023

\$450 Registration fee and mailed in forms must be postmarked by Oct 1. All online forms must be complete by 11:59PM CST 10/1/2022

We realize that these registration fees and payments are large amounts! We also know that you can't put a price tag on the NYC experience! Therefore, as a local leader, we encourage you to break these payments into smaller amounts if you think that it will help your people. However, we ask that you only mail in these amounts as listed above, as it really helps the district and leaders in processing payments.

Due to financial obligations leading up to NYC 2023, payments must be submitted on time. Any subsequent church payment postmarked after the above deadline will incur a \$25 late fee per student. Both students and adults must follow the same registration procedures and deadlines.

Please include a list of all persons the check is paying for.
Every payment should be sent via one church check, along with the Payment Submission Form attached to this document. Please send all payments to:

Richard Stout

Missouri DISTRICT NYI PRESIDENT

1521 N Main St

Sikeston, MO 63801

Checks should be made out to: **Missouri District** and write NYC 2023 on the memo line

Registration Process & Policies:

The registration process this year is different than any other NYC. Everything is being done digitally, with the exception of payments.

How to Register Students and Adults:

1. Student expresses interest to a local church or district NYI
2. District emails registration link to the submitted PARENT EMAIL.
3. Parent fills out the registration online. Parent submits \$450 deposit to the church so that the local church can send out by the Oct 1st deadline.
Parent creates family account using the unique code in the invitation email
4. Students will continue to send in payments to the local church following the deadline schedule.
5. Any payments received after the postmarked deadline will incur a \$25 late fee.
6. Any and all payments are final and nonrefundable.
7. Student is registered for NYC on both Event and District levels, but must still submit payment through their local church on time to be registered for event.

*Sponsor process is exactly as above, but does not require the involvement of a Parent.

Special Note:

Registration is not considered complete until both the participant's money and the online process have both been completed. For example, if the church check sent in doesn't meet the deadlines noted on Page 5, then all students will be assessed the late payment fee. This is done because the Missouri district NYI has commitments and deadlines that must be met.

Medical Consent:

Medical Information and Consent forms will be sent out at a later date once all students are registered. All participants must fill out and return the medical consent forms if they plan on attending NYC.

Initial Registration Check List (to be postmarked by Oct 1st):

1. The local church will need to collect \$450 per student/adult and have one church check ready to be postmarked by Oct 8th..
2. The local church must submit the Payment Submission Form for each payment.
3. The local church must submit the completed NazSafe and Background Check Compliance Form (1 per church)
4. The local church must submit the completed Hotel Rooming Sheet.
5. Once all these are ready, please send all of these forms to:

Richard Stout

1521 N Main St

Sikeston, MO 63801

Refund and Transfer Policy:

Any student or adult leader who completes the registration process will not be issued any refunds for any circumstance. However, any person unable to attend the event may transfer their registration to another student on the Missouri District until May 1st, 2023 because the deadline to make transfers to USA/Canada is due by May 15th, 2023. This change must be done by email to Richard Stout, Missouri DISTRICT NYI PRESIDENT and explaining who is dropping out and who should be added. Each person who needs to transfer their registration is responsible for finding someone to transfer their registration. Failure to find a transfer results in a forfeiture of all monies paid.

Cancellation Policy

We recognize the significant costs of attending NYC and the various points of uncertainty associated. In order to enhance confidence toward registration and protect individuals, families, and district groups from financial losses due to unforeseen circumstances we have secured insurance coverage to mediate a wide variety of known risks and potential loss.

As a part of the NYC registration fee all registered participants are covered by trip cancellation and interruption insurance due to verifiable triggers (such as medical related issues, travel restrictions, state/CDC advisory, family emergency). This provides, through an individual claims process after the event, opportunity to recoup non-refundable portions of event related expenses (including registration fees, travel and transportation costs, food and lodging expenses, and pre/post event excursions) if a transfer of fees and services to a new participant is not applicable.

Who can attend NYC 2023?

NYC 2023 is available for students who will have completed 8th, 9th, 10th, 11th, and 12th grades by the summer of 2023. No exceptions, as this policy is set by USA/Canada NYI. The Missouri District NYI Council has chosen to allow individual churches to decide who from their local church can register and participate in NYC, meaning if a church decides not to send their 8th graders they can make that decision. No children of adult leaders will be allowed on the trip.

Adult to Student Ratio:

Each church is responsible for a student to adult ratio of at least 8:1 and at least one male and one female unless your church is only sending students of one gender. For example, if you have 14 students (some male, some female) going, you must have at least one male and one female adult.

What if there is only one student or no adult coming from my local church?

Please notify Richard Stout, Missouri DISTRICT NYI President of this as soon as you know this will be taking place. Richard will work on joining your student with another church for accountability throughout the week. Our Missouri NYI Council will help ensure every student is assimilated into a group. We are all in this together!

Four to a Room Rule:

To keep costs as low as possible, all hotel rooms must have four (4) persons per room. If, for any reason, your church requests to have less than four, you will be charged an additional \$275 per open spot on a bed. Open beds must be designated on the Hotel Rooming Sheet. This includes adults as well. Pricing for adults is also set at 4 to a room. If an adult wants a bed to themselves then they must add on an extra \$275 fee to their payment.

Minimum age of Adult Sponsor at NYC 2023:

Per official USA/Canada policy, any adult attending NYC 2023, must be 23 years old by the time the event starts. There are no exceptions to this policy as it is an NYC Policy and not a Missouri District NYI policy.

NazSafe Verification and Compliance Policy:

Each local church is responsible for establishing, maintaining, and enforcing all NazSafe Policies in regards to the sexual conduct of Adults and Students while at NYC 2023. Each local church on the Missouri District will verify that they have implemented and will practice their NazSafe policies at NYC 2023 and will perform a background check on every adult by signing and completing the NazSafe Verification and Compliance Form. These forms are in the Appendix of this packet. Failure to complete the NazSafe Verification and Compliance Form will result in a forfeiture of that local church participating in the NYC event with the Missouri District. These forms must be submitted by the first deadline of Oct. 1st.

Communication between now and NYC 2023:

If you currently do not receive updates about NYI happenings on the Missouri District please email pastorrichard@hotmail.com with the subject line "ADD: NYI E-Mail List" to be included on those emails. As more information is given from NYC and about our trip, more details will be released through that email list.

If you, as an adult leader for NYC at your church have questions not addressed in this packet: For specific questions you can email the Missouri District NYI President at pastorrichard@hotmail.com

Budget:

The following budget is an attempt to be as honest and transparent as possible when it comes to the financial realities of NYC. This is a breakdown on the individual's cost of \$1650

Transportation	- \$450
Housing	-\$270
Regional Event	-\$75
Meals	-\$245
SWAG (shirt, hat, bag, etc)	-\$75
Excursion	-\$50
Contingency	-\$35
NYC Cost	-\$450

	-\$1650

Transportation - Our hope is that we will be able to lower the cost as deposits are made and students sign up. If so we will be able to lower the final payment in April.

Housing - Housing is budgeted for 4 people to a room (this includes adults). If anyone needs a bed to themselves they will be charged an extra \$275.

Regional event - This is an activity organized by the North Central Field and MidAmerica Nazarene University. The fee includes the activity along with dinner for the evening. This activity has not been finalized. Once it has been finalized we will pass on the details.

Meals - This includes breakfast and lunch on the way there, breakfast every morning while in Tampa, lunch and dinner on our MWO project, and meals on the way home. Participants will need to bring money for dinner on the way and for any snacks they may want.

SWAG - A large part of NYC is collecting t-shirts from the district and trading them with districts from all over USA and Canada.

Excursion - We hope to plan an extra activity in or around Tampa for our students to take part in.

Contingency - Needed in case of an emergency or unforeseen cost.

NYC Cost - Nazarene Youth Conference charges every participant \$450 for the conference, speakers, worship, bands, meals, service project materials, exhibit hall, and much much more

Frequently Asked Questions:

Why should a student participate in NYC 2023?

NYC is a once-in-a-lifetime experience to participate in the movement of Christ along with thousands of other Nazarene teens who are all trying to figure out what it means to live a faithful life like Christ. More than the incredible concerts, activities, and food we'll have at NYC, we'll have an incredible encounter with God that will never leave us the same.

How many Missouri District NYI students went to NYC in 2019?

61

How can I prepare my students leading up to the event?

The theme this year is "Overflow." So perhaps plan a series around this theme leading into NYC. Have NYC Alums come and share about their experiences when they went to NYC as a teen!

Questions about Registration?

All questions about registration can be found in this packet.

NazSafe Verification and Compliance Form

I, _____, hereby declare that my local church has implemented NazSafe protocol and procedures, performed background check on all adults, and will be executing all policies during the Nazarene Youth Conference July 4-10, 2023. Additionally, I approve and recommend the following adults to represent my local church and the Missouri District.

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

(Adult Sponsor First and Last Name)

Senior Pastor's Full Name

Senior Pastor's Signature

Date

Church Name

Church City

Rooming Request Form

NYC 2019

Church Name: _____

Local NYC Coordinator or Youth Leader: _____

Room 1	Name First and Last	Student/Adult
1		
2		
3		
4		

Room 2	Name First and Last	Student/Adult
1		
2		
3		
4		

Room 3	Name First and Last	Student/Adult
1		
2		
3		
4		

Room 4	Name First and Last	Student/Adult
1		
2		
3		
4		

If any spot needs to be left open please mark "Leave Open" on the form. Remember that any spot left open for a student or adult will be charged an extra \$275.

Please print out as many of these as you need.

